

11 April 2013 KCAA Spring Business Meeting  
Leavenworth Public Library

*Senior co-chair's report:* Tonya Crawford convened the meeting at 12:45. She thanked everyone who had helped with the 2012 fall educational symposium and thanked the Leavenworth Public Library for hosting today's meeting.

Tonya announced Adam Paxson as the new junior co-chair and pointed out that this meant next year when she stepped down and Adam took over as senior co-chair, a new junior co-chair would need to be found. Tonya also reminded the membership that Maggi would be stepping down as treasurer and that a replacement was needed. Interested individuals, or those who thought they knew somebody who would be a good fit for the job, should contact anybody on the Executive Committee, or Maggi for more information.

Tonya also mentioned the Facebook page and urged the membership to like KCAA's page. She noted that it was a good opportunity for individuals to promote their institutions as another place to post about their events, or about other history-related events in their area.

*Treasurer's report:* Maggi Mueller noted that the money market account provides small dividends every month but mostly the account sits untouched. She also pointed out that the Minority Internship account remains in the red, while the scholarship account continues to grow.

*Committee reports:*

*Education committee:* Kristine Schenk thanked those who helped at the 2012 fall educational symposium, particularly the Kansas City Toy Museum, the presenters, and the committee who put together the symposium. She reminded the membership that her co-chair is Ashley Todd-Diaz at Emporia State University.

Kristine announced that she has been contacted by the Kansas City Heritage League to collaborate on some workshops in the coming months, though so far she has little more information than that and welcomed any suggestions from the membership about potential topics. She also stated that there will be in the next few months a call for volunteers to help with the upcoming 2013 fall educational symposium, and that the committee will want ideas for topics and host venues. The symposium will be held sometime in October, though a specific date has not been settled.

Kristine also added that if any member of KCAA wants to promote their event on the KCAA Facebook page, they should contact either Kristine or Marcella in order to ensure the event is posted prominently.

*Scholarship committee:* Marcella urged members to apply, stating that the committee has not received any applications so far this year. There are plenty of upcoming workshops, webinars, and conferences for which members in good standing can apply for up to \$250 to cover registration fees, airfare, hotel costs, or other related expenses.

*Membership:* Tonya introduced the new membership committee chair, Adonna Thompson. Adonna stated that she's learning the current processes and will update everyone on their membership status. She would like to streamline the membership process and plans to update the application form. She also hopes in future to update and keep up to date a membership database that will be easy to use and transfer to future membership chairs. Adonna requested that if anybody had any ideas about any of these projects, please contact her.

*History Day scholarship:* Every year, KCAA awards the Kansas and the Missouri State History Day winners a scholarship. Letha Johnson will give those awards out after April 20, when both states are holding their state contests. She also plans to update the membership in the next newsletter about the past few years' winners for both states. Maggi pointed out that the money for these scholarships comes out of the KCAA member scholarship fund.

*Minority Internship:* Letha requested that anyone interested in being a host institution for the minority intern should fill out the form, available on the website and in the recent Dusty Shelf newsletter. This year's intern is currently working in the University of Kansas' Conservation Services and has lots of experience but would benefit from working in an actual archives.

*Discussion: Increasing Minority Internship funding:* Due to the long-standing lack of funds in the Minority Internship account, which currently stands at over \$-700, the Executive Committee has discussed a few ideas for increasing funding available to that account. These ideas have included transferring money from the scholarship program to the minority internship account and charging a nominal fee to come to the fall educational symposium, beyond membership fees.

This lack of funding comes from several sources: fewer donations to the internship program, an intern worked additional unplanned hours a few years ago and needing to be paid more, and the internship pays more than the scholarships (\$2000 to \$250) so has not had a chance to build the account. The Executive Committee several years ago made the decision to continue funding the Minority Internship because of its importance to the local profession.

One member stated that non-profits need to live within financial realities. He suggested either restructuring the organization's finances or offering the internship every other year. Letha pointed out the internship has not been given in three years.

Another member pointed out that the Midwest Archives Conference (MAC) will be in Kansas City next year and that scholarships will probably be in high demand to cover registration fees.

Another member asked whether more could be diverted from membership dues either to the Minority Internship or the Scholarship funds.

**Motion:** Paul Goudy moved that a committee be put together to explore options for restructuring KCAA's finances, and that options be brought to the membership for a vote in the fall. Kristine Schenk seconded, the membership approved the motion. Tonya stated she would put out a call on the listserv for volunteers to serve on the committee; Maggi urged anyone with a strong financial background to volunteer. Adam Paxson, the new junior co-chair, will serve as the chair of the committee.

*Other business and additional announcements:* Letha Johnson is the KCAA liaison for the 2014 Midwest Archives Conference (MAC) Local Arrangements Committee (LAC). Heidi Hornaday, on the MAC LAC fundraising committee, will be contacting KCAA to sponsor one of the breaks and will probably ask for \$500; KCAA has sponsored breaks other times that MAC has come to Kansas City or St. Louis. A program committee has also been formed for the conference.

The business meeting ended at 1:30, and Elizabeth Dubuisson began her program on Preservation of Digital Objects.