

## Kansas City Area Archivists

# Spring business meeting

April 14, 2017

*Black Archives of Mid-America*

Opening remarks and welcome by Geri Sanders, archivist at the Black Archives.

Adam Paxson, senior co-chair, led the meeting.

### *Open positions on the Steering Committee*

There are several open positions on KCAA's steering committee, including Treasurer, Education, Scholarship, and Internship chairs—some individuals have expressed interest in one or more of these roles, but Adam is still interested in hearing from others.

### *Newsletter*

Brian Smith at Allen Press in Lawrence is acting as newsletter editor now. Adam sent out a message with a winter deadline for getting items into this year's newsletter; due to various circumstances for both Brian and Adam, the newsletter has not yet gone out. They have only received two submissions so far, so if you have anything you'd like to add—repository update, write-up for a recent conference—send in that info.

### *Financial report*

Checking account: \$1263.36

Money market: \$1264.49

Have collected monies for membership, internship, and scholarship this year [how much?]

Website: have lapsed on domain name payment a few times, Erin is working on getting that fixed so that money comes directly from checking account rather than through a personal credit card.

Adam indicated the tax paperwork for the KCAA has also lapsed. He's getting it taken care of, the paperwork has now been filed, but the larger issue is ensuring that all mail is centralized and sent to him so these issues don't happen again.

### *Scholarship Committee*

Marcella reminded everyone that the Rare Books and Manuscripts Section (RBMS) will be holding their annual meeting in June in Iowa City—not far from the Kansas City area—and that members in good standing in KCAA could apply for funds toward that conference or toward other conferences, webinars, and other professional development opportunities. Those interested can fill out the form available on the KCAA website and send it to Marcella.

### *Fall educational symposium*

Adam requested the members present at the meeting suggest what topics might be of interest for the fall half-day symposium. Potential topics discussed included

- local history or genealogy, something hands on or in a lab setting
- Reference
- Diversity in underserving populations, collecting materials (similar to what we did last year; this might be something to revisit another year)
- ArchivesSpace, other collections management tools
- Surviving as a lone arranger

Becky Carlson from Missouri State Archives indicated the State Archives could provide sessions/presenters on a wide variety of topics related to those discussed above or other topics; information is available on the Missouri State Archives' website.

Members from institutions that could potentially host included the Black Archives of Mid-America, Emporia State University-Overland Park, and the Nelson Atkins Museum.

#### *Voting on junior co-chair*

There was a motion and a second to vote Samantha Bradbeer of Hallmark Archives in as junior co-chair. Those present unanimously approved.

Adam admitted some things have dropped by the wayside, but we're working to get open steering committee positions filled and continue more of our programming, resume advertising for the minority internship and for available scholarships, etc.

#### *Other business*

Geri from the Black Archives indicated she could not join the KCAA listserv; Marcella recommended trying again and, if getting an error message again, to forward to Adam to see if he can pinpoint a contact person at the University of Missouri-Kansas City to help resolve the issue, which runs the KCAA listserv.

Marcella and Samantha also reminded everyone about the Facebook page and the LinkedIn group; in order to be invited to the LinkedIn group, connect with Sam and she'll add you.

The business meeting adjourned and the program, Dr Delia Gillis on the history of the Black Archives of Mid-America, began.