



E - NEWSLETTER
FALL 2009



THE DUSTY SHELF

VOLUME 28, ISSUE 2

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KCAA ANNUAL MEMBERSHIP MEETING AND FALL SYMPOSIUM
THURSDAY, OCTOBER 29, 2009
NATIONAL ARCHIVES AT KANSAS CITY,
400 WEST PERSHING ROAD
RESERVATION DEADLINE
OCTOBER 26, 2009

Amidst the ghouls and beasts and tricksters of the Halloween season, take some time for a real treat: KCAA's Fall Symposium, "Our Door is Always Open: Providing Access to Archival Collections," hosted by the National Archives at Kansas City. This event (coupled with KCAA's annual membership meeting and luncheon) will provide a wealth of information about the various aspects of enhancing archival access on any budget.

HIGHLIGHTS OF THE DAY INCLUDE:

11:30 - 1:00

KCAA Annual Membership Meeting/Lunch
Business meeting (including election of officers) and catered box lunch (\$10.00), or bring your own sack lunch — **Everyone Welcome!**

1:30 - 3:45

Fall Symposium: "Our Door is Always Open: Providing Access to Archival Collections"

Four valuable educational sessions followed by panel discussion, questions, and answers:

1. "You Mean We Have to Provide Programming, Too?"
Kimberlee Ried, Archives and Outreach Specialist (see page 2)
Learn how different types of programs (e.g., workshops, authors, tours, special events, partnerships) benefit the audiences an archives serves.
2. "We're Not Going to Let Little Kids in the Archives, Are We?: Developing an Educational Outreach Program"
Lori Cox-Paul, Education Specialist (see page 2)
Learn to create a dynamic educational outreach program that will engage K-12 students and teachers in learning history.



National Archives, Central Plains Region, Kansas City, Missouri

3. "Archival Displays and Exhibits on a Budget"
Mary Burtzloff, Archivist (see page 2)
Learn techniques for developing historically significant exhibits ranging from DIY displays on a shoestring budget to large-scale, professionally designed and fabricated exhibits.
4. "How Do I Put It Out There?: Marketing Your Collection to the Masses"
Kimberlee Ried, Archives and Outreach Specialist (see page 2)
Learn tips for creating marketing pieces for any budget, using e-newsletters and social networking, and gaining media coverage to market your collections.

3:45 - 4:15 Tour led by Mary Burtzloff, Lori Cox-Paul, and Kimberlee Ried

Brief tours of the exhibit galleries and stacks
NOTE: The National Archives at Kansas City is open until 5:00 p.m. for those wishing to take a more leisurely look around!

TWO WAYS TO REGISTER:

1. BY MAIL: Complete the [registration form \(page 9\)](#) and mail with your check to KCAA c/o Maggi Mueller, St. Paul School of Theology, 5123 E. Truman Rd., Kansas City, MO 64127 **by Monday, October 26th.**

2. BY PHONE/EMAIL: Contact Kate Rogge, KCAA Education Chair at 785.393.2971 OR education@kcarchivists.org **by Monday, October 26th.** Indicate your name, menu preference (see page 2), and type of registration (e.g., lunch or not, KCAA member or not). **Pay with cash or check at the door by 11:30 a.m. on October 29th.**

THE DUSTY SHELF IS A
REGULAR PUBLICATION OF
THE KANSAS CITY AREA
ARCHIVISTS.

FOR SUBMISSIONS OR
QUESTIONS, CONTACT:

KATHI WHITMAN,
COMMUNICATION CO-CHAIR
KWHITMAN@INCREDIBLEENGLISH.COM

Continued on the next page...

KCAA FALL SYMPOSIUM, CONTINUED

ABOUT THE PRESENTERS:

Mary Burtzloff joined the staff of the National Archives at Kansas City in 1998 after graduating from the MLS program at Emporia State University. She has worn many different hats during her time at the archives, most recently that of exhibit team leader. In addition, she has represented the archives in numerous outreach activities, including presentations to many societies and clubs, and sessions at genealogy, library, museum, and educators' conferences.

Lori Cox-Paul has worked for the National Archives since 2004. Currently she is the Education Specialist for the National Archives & Records Administration-Central Plains Region in Kansas City, MO, a position she formerly held at the National Archives branch in Denver, CO. In her role as Education Specialist, she develops and delivers educational programming for K-12 students. She also conducts professional development workshops for teachers and school librarians. She has also recently served as the project team leader for the Central Plains Region's move from one facility to another, supervising the move of 50,000 cubic feet of original archival materials.

Over the course of her 19-year career, Lori has worked at museums both large and small. She was a Research Historian at the Nebraska State Historical Society (Lincoln,

NE), Education and Volunteer Coordinator at the Denver Museum of Miniatures, Dolls & Toys (Denver, CO), Docent Liaison and Weekend Site Supervisor at the Frick Art and Historical Center (Pittsburgh, PA), as Executive Director of the John Wornall House Museum (Kansas City, MO), and as an Archives Specialist at the National Archives' Central Plains Region branch in Kansas City. Lori holds a BA in English and History from Hastings College and a MA in Historical Administration from Eastern Illinois University. She is active in numerous professional organizations.

Kimberlee Ried is the Archives and Outreach Specialist for the National Archives at Kansas City, and has been with the National Archives since 2003. Prior to joining the Archives she was a Youth Services librarian at the Kansas City, KS Public Library. She holds a BA in History, with emphasis on Sociology and Cultural Anthropology from the University of Missouri-Kansas City; a MA in Library Science from Emporia State University; and is pursuing post-graduate work at UMKC. Currently she is President of the Missouri Library Association, a state chapter of the American Library Association and is a former co-chair of the Federal Information Council, a part of the Greater KC Federal Executive Board. She has written several articles for the American Library Association's professional journals, is a past Community Curator for the Kansas City Museum, and recently published an article for the Spring 2009 issue of *Prologue*, the journal of the National Archives.

LUNCH MENU

(Select one; each comes with bottled water and a cookie.)

Muffaletta Special Box — A quarter premium ham & hard salami muffaletta with Italian pasta salad.

California Club Box — Oven-roasted turkey breast, homemade guacamole, tomato, sprouts, bacon and Swiss on all butter croissant. Served with organic carrots and lite ranch dressing.

Ciabatta Garden Box (vegetarian) — Organic field greens, homemade guacamole and pico de gallo, cucumbers, red and yellow bell peppers, asiago cheese and low fat balsamic vinaigrette on organic whole wheat ciabatta. Boxed with organic blue corn tortilla chips and homemade salsa.

Nutty Mixed-Up Salad Box — A wild and beautiful mix of organic field greens, grapes, chicken breast, feta cheese walnuts, dried cranberries, pumpkin seeds, organic apples and raisins. Served with Leo's Balsamic Vinaigrette.

\$10.00 per person, payable to KCAA. Contact Kate Rogge, Education Chair at education@kcarchivists.org or 785.393.2971 (see registration form) for reservations.

ANNUAL MEETING/FALL SYMPOSIUM AT A GLANCE

WHEN: Thursday, October 29th
11:30 a.m. - 4:15 p.m.

WHERE: National Archives at Kansas City, 400 W.
Pershing Road (just west of Union Station)

For map and directions, go to:
www.archives.gov/central-plains/kansas-city

FEE: Free to members; \$10.00 for non-members
(includes 20% donation to KCAA
Scholarship and Minority Internship funds)

LUNCH: Catered box lunch during Annual Meeting
\$10.00/per person **OR, you can bring your
own sack lunch**

PROGRAM:

11:30-1:00	Annual Membership Meeting & Lunch
1:30-3:45	Fall Symposium Program (see page 1)
3:45-4:15	Tour of National Archives at Kansas City

**RSVP BY MONDAY, OCTOBER 26TH
(SEE REGISTRATION FORM ON PAGE 9)**

LOOKING AHEAD: KCAA WINTER MEETING AND HOLIDAY SOCIAL

MARK YOUR CALENDARS: FRIDAY, DECEMBER 11TH

You won't want to miss KCAA's winter meeting and holiday social on Friday, December 11 at the Federal Reserve Bank of Kansas City. Join us at 2:00 p.m. for a tour of the Bank's Archives and Money Museum, followed by the KCAA membership meeting. After the meeting, we will enjoy a holiday reception with refreshments at the Bank overlooking Crown Center and Union Station.

ABOUT THE FEDERAL RESERVE BANK OF KANSAS CITY ("THE BANK")

The Bank is one of 12 regional reserve banks, which along with the Federal Reserve Board of Governors located in Washington, D.C., are the major components of the Federal Reserve System. The Bank's region is the Tenth Federal Reserve District ("Tenth District"), which is comprised of the western portion of Missouri, the states of Kansas, Nebraska, Oklahoma, Colorado, Wyoming and the northern portion of New Mexico. In addition to the Bank's headquarters in Kansas City, there are Branches located in Omaha, Denver and Oklahoma City.

The Bank serves three important functions.

1. **It is a bank for banks.** The major services provided to banks in the Tenth District are electronic check processing and funds transfer, plus the reserve deposit of currency and coin.
2. **The Bank provides supervisory and regulatory oversight to financial institutions in the Tenth District.** These include state-chartered banks that choose to be members of the Federal Reserve System, trust companies, data processing centers that service state member banks, and bank and financial holding companies, which control one or more commercial banks.
3. **The Bank serves a research and reporting function.** Its research staff monitors current developments in the economy throughout the Tenth District and reports to the Federal Reserve Board of Governors, the Federal Open Market Committee, other Federal Reserve Banks, and the public on current conditions in the Tenth District

ABOUT THE BANK'S ARCHIVES

The Archives serves as the official and final repository for the historical records of the Bank and its Branches, from the time of the Bank's establishment in 1914 to the present.

The Archives' goals are to:

1. Promote knowledge and understanding of the history, mission, goals, services, programs, policies and procedures of the Bank
2. Collect, assess, organize, and preserve records of enduring value created by the Bank's management and staff;
3. Collect and preserve the official papers of the Bank's presidents and other senior level officers who have made important contributions to the Bank
4. Process, catalog, index, and make the Archives' collection available to officers, directors, management and employees (active and retired), and to outside researchers, as approved by Senior Management.

The Archives, which is part of the Bank's Research Library, is housed in a 1,000 square foot, secured, climate controlled environment located on the Bank's premises.

ABOUT THE BANK'S MONEY MUSEUM

The Money Museum is comprised of various exhibits related to the Bank's functions and its history. The highlights of the Museum are:

- Interactive exhibits designed to explain banking, the economy and how the Bank works
- A Legacy Exhibit, including artifacts, which traces the history of the Federal Reserve System and the Bank from the beginning to today
- The Truman Coin Collection (on loan from the Truman Presidential Library)
- A unique gold bar weighing 389.27 troy ounces that was cast at the San Francisco Mint in 1959
- A design-your-own money exhibit
- A viewing area, which enables guests to see the workings of one of the region's largest automated cash vaults where cash coming from and going to commercial banks is sorted and transported by employees and vault robots, named Dewey, Huey, and Louie.



Heidi Hornaday,
KCAA Senior Co-Chair

GREETINGS FROM HEIDI HORNADAY, SENIOR CO-CHAIR

At the annual meeting in October, we will elect a new Junior and Senior Co-Chair. After three years in a Co-Chair position, I must admit I'm looking forward to passing the mantle of leadership to my successors. I hope they will enjoy and learn from the experience as much as I have.

Before stepping aside, there are many people I wish to thank and will take advantage of this column to acknowledge them. First, I am grateful to Audrey McKanna Coleman for inviting me to my first KCAA meeting and, later, asking me to serve as Secretary. It is through her that I became an active member. Secondly, I want to thank Trish Schurkamp, who asked me to serve as her Junior Co-Chair. I wasn't quite ready for that. But, then, who is? I also want to thank all of the Steering Committee members with whom I have worked: Jean Bischoff, Alisha Cole, Emily Hughes Dominick, Gloria Creed-Dikeogu, Kim Glover, Kara Kelly, Jonathan Casey, Letha Johnson, Joe LaFramboise, Tammy Kelly, Maggi Mueller, Joel Thornton, Kate Rogge, Kate Crowe, Janeal Cabbage, Kathi Whitman, Shelly Croteau and Cindy Edwards. I am honored to call all of them my colleagues. Lastly, I would like to salute my mentors at Spencer Research Library: Sherry Williams, Mary Hawkins and Deborah Dandridge. These women are my role models.

The significance of the work that you do as archivists never ceases to impress me. Let me give you three recent examples.

On a trip to Washington, DC in August, my husband and I visited the National Archives. It stays open until 7:00 p.m.; the only museum on the national mall open after 5:00 p.m. An enlightened and welcome policy I would say, judging

from the number of tourists waiting in line. In the magnificent rotunda, we viewed the Declaration of Independence, the Constitution, and the Bill of Rights. Seeing the signatures of our nation's founders on these original documents is an awesome experience. My appreciation of the moment was further enhanced because I'd just finished reading Doris Kearnes Goodwin's book *Team of Rivals* about President Lincoln and his cabinet.

Closer to home, I attended a program at the National Archives at Kansas City, the site of our Fall Symposium and annual membership meeting. Tim Rives spoke about a book he is writing on African American baseball players who did time in the federal penitentiary at Leavenworth. Tim has helped spearhead an effort to retain the records of these men, which were previously scheduled for disposal.

Finally, last week, I went to my local library to hear a childhood friend of mine talk about the book he recently published. *Expressions of Faith: An Architectural History of Houses of Worship* in St. Joseph, Missouri, contains many historic photographs along with contemporary ones. In researching and writing it, David Lewis drew from the archival collections of the St. Joseph Public Library, St. Joseph Museum, and numerous churches in the community.

None of the documents, photographs, or books I have mentioned would exist without archives to house them and archivists to care for them. But enlivening and supporting their availability and use is the key to unlocking their power. This is the theme of KCAA's Fall Symposium... "Our Door is Always Open: Providing Access to Archival Collections." I hope to see you all there!

CONGRATULATIONS!

Hooray for Letha Johnson and Matt Gorzalski, KCAA members who recently passed the Academy of Certified Archivists exam. The Academy of Certified Archivists, founded in 1989 at the annual meeting of the Society of American Archivists, is a non-profit, certifying organization of professional archivists.

Dear Kansas City Area Archivists' Member:

I am inviting you to renew your KCAA membership for 2009-2010 (a copy of the renewal application has been included on page 6). Through our publications, programs, and awards, we serve as a means of information exchange, promote institutional cooperation, and foster professional growth among our members from western Missouri and eastern Kansas. In creating this network for ourselves, we enrich the historical records community throughout our region.

There are many benefits to membership in the KCAA including:

- Advancing the awareness of, and access to, our institutions' collections
- Fostering peer-led learning experiences
- Creating opportunities to attend programs presented by recognized experts in our field
- Participating in cross-disciplinary partnerships
- Networking and professional relationships building
- Promoting individual and member institution events and programs
- Attending FREE KCAA symposia, meetings, and programs
- Receiving the KCAA Membership Directory* and KCAA's newsletter, *The Dusty Shelf*, at your virtual doorstep

If you haven't yet done so, check out the KCAA Listserv by going to our Web site, www.umkc.edu/kcaa. Through this online forum, you can solicit peer advice, disseminate information, or publicize an event.

Join other committed KCAA members by volunteering to contribute your time to one of the committees listed on the Web site: Membership, Education, Communication, Minority Internship, Scholarship, and Awards and Nominations.

To renew your membership, please complete the attached membership form (see page 6) and return it with your membership dues to: Maggi Mueller, KCAA Treasurer, c/o St. Paul's School of Theology, 5123 Truman Rd., Kansas City, MO 64127-2499.

And finally, thank you for your continued support of our work as archivists, librarians, records managers, manuscripts specialists, historians, genealogists, and all those individuals and organizations who are dedicated to the use and preservation of our documentary historical record.

Best wishes,



Shelly J. Croteau, Ph.D., C.A.
Membership Chair
Kansas City Area Archivists

*** NOTE: 2009 membership dues must be received by October 31, 2009 to be included in the 2009-2010 Membership Directory.**

by Di Wang, Intern, Summer 2009

I started my KCAA Minority Internship on May 11th, 2009. At the beginning, I translated some Chinese books' titles, authors, and publishers into English. And I felt that it was very interesting. The second day, I started organizing the photos of the Chinese People's Liberation Area. It was a very rare collection, and I was responsible for repairing, ordering, and translating these photos from May 12th to the end of May.

On June 3rd, I had a meeting at KU, and I visited KU Spencer Research Library. I learned some new librarian techniques and some new ways to store rare collections. It was a very helpful experience [KCAA Spring Meeting].

During that time, I began to organize another collection about a rare lawsuit, and there were many letters from lawyers. From this collection, I learned how to sort and catalog a rare collection.

There was another collection related to an interesting Chinese game, "Qiqiaoban" [sp?]. I wrote the instructions for the game and made a sample.

From June 15th, after I finished the three collections, I began to learn how to write an inventory list. And, there was a social work program collection for me to start organizing into folders. I wrote the inventory list according to the dates of the records.

In July, I did the big collection sorting work – Boeing Airline materials. There were also some slides and video in the collection, and I learned how to store slides and how to organize a big collection.

During the three months, I had a very meaningful summer internship. And, I want to thank David Boutros, who taught me many interesting archives and history bits of knowledge. For example, I learned how to repair rare manuscripts, how to write inventory lists, and how to pay attention to details. Thanks for his teaching and useful books. Also, I want to thank the team workers in the Archives; they are very nice and always helpful. They gave me many ideas to help me finish work. I will try my best to further develop these cooperation skills in the future.

KCAA Membership Application

Membership is for a calendar year based on the month in which you join or renew. Complete the information below as you want it to appear in the KCAA Membership Directory. List postal and e-mail addresses (home or institution) where information should be sent.

Name _____

Institution _____

Address _____

City/State/Zip _____

Phone _____

Fax _____

E-mail _____

Check One: New Membership Renewal

Membership Classification/Annual Dues

(Check appropriate classification below):

- Individuals (\$15.00)
- Students (\$10.00)
- Affiliates of Member Institutions (\$10.00)
- Institutional Members (\$30.00)
- Sustaining Institutional Members (\$50.00)
- Supporting Institutional Members (\$100.00)

Contributions (Specify any amount you wish to donate):

- **To the Scholarship Fund** (financial support for KCAA members to attend conferences and other educational events) \$_____
- **To the Minority Internship Program** (stipend for a qualified intern to work in a participating repository for a 10-week, summer program) \$_____

Individual, Student, and Affiliate Member Benefits:

- ◆ Free admittance to all KCAA educational symposia, programs, and events
- ◆ *The Dusty Shelf* newsletter, distributed throughout the year
- ◆ KCAA Membership Directory
- ◆ KCAA scholarships for continuing professional education; minority internship programs for students
- ◆ Discounts on KCAA publications and products

Institutional Member Benefits:

- ◆ **All** – The same benefits of other membership categories plus discounted membership for the institution's staff (Affiliate member category) and listing on a KCAA bookmark to be disseminated to local history libraries and museums.
- ◆ **Sustaining** – all the benefits of Basic Institutional members PLUS a feature article in one issue of KCAA's newsletter.
- ◆ **Supporting** – All the benefits of a Sustaining Institutional member PLUS a featured write-up for one month on KCAA's Web site about news or special events at the institution.

Make checks payable to KCAA; mail your check with this form to Maggi Mueller, KCAA Treasurer, c/o St. Paul's School of Theology, 5123 Truman Rd., Kansas City, MO 64127-2499.

Ann McFerrin and John Thiesen were this year's recipients of KCAA's scholarship funds to help defray the costs of attending the Society of American Archivists' Conference in Austin, Texas. Thanks to Ann and John for sharing information and their experiences in these reports.

Ann McFerrin is the Archivist for Kansas City Parks, Recreation and Boulevards. John D. Thiesen is Archivist and Co-director of Libraries at the Mennonite Library and Archives, Mennonite Church USA Archives housed at Bethel College.

A TRIP TO SAA IN AUSTIN

BY ANN MCFERRIN

In August 2009, I attended the Society of American Archivists' (SAA) Conference in Austin, Texas. This was in part thanks to receiving a scholarship from KCAA to help pay for a portion of the registration fee. I am not able to attend many conferences and appreciated the opportunity.

In my job at Kansas City Parks, Recreation, and Boulevards, I work with architectural drawings, photographs, and documents. The two SAA tours I attended related to drawings and maps, and I found them both very informative. I arrived on Wednesday, Aug. 12th and immediately dove in by going on a tour of the Texas General Land Office. We got to see some interesting original documents relating to the Alamo and other history of Texas, take a tour of their storage area, and see the area where scanning is done. This is a governmental agency, and as I also work for a governmental agency, it was particularly interesting for me to hear of their plans to put their maps and documents online to ensure easy access to their materials. The scanning machines making it possible were impressive to see. It is a long-term project involving many millions of pieces of paper, but they are determined to follow through with it. See <http://www.glo.state.tx.us/archives/archives.html>.

Another tour I took was to the Alexander Architectural Archive on the University of Texas campus (<http://www.lib.utexas.edu/apl/aaa/>) to see the storage and processing areas there. A person who was on a tour of the Alexander Archives at a different time than I was took pictures, and there is an Internet site where they can be seen thanks to KCAA member Kate Rogge: <http://www.archivists.org/saagroups/archtec/2009tour.html>. Nancy Sparrow of the Alexander Archives gave part of our tour and pointed out that their Web site includes information about their collections, along with basic preservation information for "Storage and Care of Architectural Records," much of which applies to other textural documents (<http://www.lib.utexas.edu/apl/aaa/storagecare.html>). The Web site also has a section on how to approach research with primary sources (<http://www.lib.utexas.edu/apl/instruction.html>).

I enjoyed seeing how the two facilities stored their maps and drawings and how they processed materials. Visiting the working sites reminded me of one of the several aspects of KCAA meetings that I particularly like, which is getting to see other facilities during the meetings.

Continuing with the theme of storage, there was a poster session during the Conference where representatives from the Library of Congress had a photographic and textural display of their storage entitled, "Stabilizing Special Collections for High-Density Storage at the Library of Congress." I also attended a discussion session put on by a group within SAA called the "Architectural Records Roundtable."

The rest of the time was spent attending various sessions. One aspect that particularly appealed to me was outreach. I am a person who has a very basic knowledge of computers and the Internet, and it was interesting to see and hear about how different archives, museums, and libraries were using the Internet, Facebook, blogging, and Flickr to introduce people to their facilities and collections and provide informative on pertinent subjects.

PRE-CONFERENCE WORKSHOP: "ACHIEVING EMAIL ACCOUNT PRESERVATION WITH XML"

BY JOHN D. THIESEN

I attended "Achieving Email Account Preservation with XML," a pre-conference workshop before the Society of American Archivists conference in Austin, Texas, Aug. 11, 2009, with support from the KCAA scholarship fund.

The workshop arose out of two email archival projects:

- CERP, <<http://www.siarchives.si.edu/cerp/>>, Collaborative Electronic Records Project of the Smithsonian Institution Archives and the Rockefeller Archive Center
- EMCAP, <<http://www.records.ncdcr.gov/EmailPreservation/default.htm>> Email Collection and Preservation, a project of the state archives of North Carolina, Kentucky, and Pennsylvania.

The instructors all were participants in these two projects.

These two projects see their accomplishments as being:

- A focus on preserving entire email accounts (rather than just individual messages)
- The creation of an XML schema to hold the complete data of an email account
- The provision of a software package to convert email accounts from a generic or standard mbox format into the XML preservation format.

Continued on the next page...

...Continued from Page 7

The two projects have taken somewhat different approaches to accessioning email. CERP simply takes delivery of pst files (MS Outlook), while EMCAP has created a server that shows up in users' Outlook screens as a separate "archival" mailbox to which the users drag and drop emails that are deemed to have long-term value.

A parser is available on the CERP Web site <<http://www.siar-chives.si.edu/cerp/parserdownload.htm>>, which converts email accounts from the generic mbox format into the XML preservation format.

So what does all this mean for those of us who are in small archives, lacking significant IT support? XML is clearly good for the long term preservation of email because of its non-proprietary nature and its self-documenting (sort of) structure. It seems likely to me that this XML schema or something similar to it will become the standard format for email preservation eventually.

But it's not ready for prime time—not ready for wide-spread adoption yet—for several reasons:

- An immediate practical problem is how to get email accounts from the very proprietary pst format (since most people are using Outlook) or some other proprietary format, into the generic standard mbox format. There are some fairly inexpensive commercial programs available to do this; they recommended MessageSave <<http://www.techhit.com/messagesave/>>. Some email programs, such as Eudora, keep email in mbox format or close to it, so email originating from such a program would bypass this initial format conversion problem.
- Their email parser seems quite quirky/buggy. It is based on the Smalltalk programming language using the Squeak virtual machine environment. This strikes me as a very eccentric choice. Apparently they chose these because they wanted a light-weight Web server (Seaside) to be the user interface for the parser. Squeak/Seaside is open source and runs on all of the major computer platforms. Installing Squeak and the parser requires numerous steps and requires downloading or updating many separate modules. It seemed quite buggy; I never did get it to install properly during the workshop (and I would say I have well above average computer skills). This implementation is just too messy to be widely usable—very user unfriendly.

In fact, however, the parser could have been created for a much simpler environment. It doesn't need a web-based user interface because it isn't inherently an interactive program; it doesn't need constant user intervention. It can just as easily run as a batch program from a command-line interface. Someone could easily write a Perl program to take an mbox email account and convert it to the XML format, and have just one program/module to install that would also be open source and run on all the major platforms. (If I had a couple of weeks of uninterrupted free time, it wouldn't be

too hard to write a parser like this, I don't think. But who has uninterrupted free time?)

- The next question is, what to do with the XML after you have it? Although it's in a standard format, it's still not really ready for archival researchers to use. It's similar to the situation archives have had with EAD finding aids—you have a nice standardized finding aid but no obvious way to display it to users. Additional software is needed to display it cleanly to end users. Some browsers will display an XML file, although not necessarily nicely formatted. And local search programs like Google Desktop would make it keyword-searchable. But really some additional, simple, easy-to-install software filter is needed to make XML email researcher-friendly.

In brief, an XML schema now exists for the long-term preservation of email. It or something very similar is likely to become the standard preservation format. But the average working archivist will need to await further developments before the new schema becomes conveniently usable. In the meantime, keep saving up your emails in pst, mbox, or whatever format you have. If you save them now, even in problem formats, you have a chance to preserve them longer term. If you don't save them now, you know for sure that they're gone.

For those with further interest, there is an EMAIL-PRESERVATION listserv devoted to continuing discussion of the CERP and EMCAP projects. To subscribe to the listserv:

1. Send an email message to LISTSERV@SI-LISTSERV.SI.EDU.
2. Put the following instruction in the body of the email:
 - Subscribe EMAILPRESERVATION
 - yourfirstname
 - yourlastname
3. Make sure that the subject of the email is blank, and there should not be any other text in the body of the message.

REGISTRATION FORM: KCAA ANNUAL MEETING AND FALL SYMPOSIUM

NAME: _____

INSTITUTION: _____

ADDRESS: _____

EMAIL: _____

PHONE: _____

NOT A KCAA MEMBER? Attend the Symposium for just \$10.00. OR, join today for \$15.00 and attend the Fall Symposium for **FREE**.

ORDERING A MEAL FOR THE KCAA MEMBERSHIP MEETING? Read the menu details on page 2 of the *Dusty Shelf*. Then, indicate your menu selection from Jason's Deli Box Lunch choices below (each comes with bottled water and a chocolate chip cookie):

- _____ Muffaletta Special Box
- _____ California Club Box
- _____ Ciabatta Garden Box (vegetarian)
- _____ Nutty Mixed-Up Salad Box

FEES (SELECT FROM THE OPTIONS BELOW):

CURRENT KCAA MEMBERS:

SYMPOSIUM	<u>FREE</u>
LUNCH (\$10.00)	\$ _____

SIGN UP AS NEW MEMBER/RENEWAL (\$15.00):	\$ _____
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SYMPOSIUM	<u>FREE</u>
LUNCH (\$10.00)	\$ _____

NON-MEMBERS

SYMPOSIUM (\$10.00)	\$ _____
LUNCH (\$10.00)	\$ _____

TOTAL INCLUDED	\$ _____
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MAIL WITH TOTAL PAYMENT TO: KCAA c/o MAGGI MUELLER, ST. PAUL SCHOOL OF THEOLOGY, 5123 E. TRUMAN ROAD, KANSAS CITY, MISSOURI 64127

QUESTIONS? CONTACT KATE ROGGE: EDUCATION@KCARCHIVISTS.ORG OR 785.393.2971